

Insight School of Oklahoma Special Board Meeting
June 11, 2020 5:30 pm
Insight School of Oklahoma Tutoring Center
1117 S. Douglas Blvd, Suite A. Midwest City, OK 73130



Pursuant to SB661, this meeting will include teleconferencing or videoconferencing but there will be parties present at the physical meeting site (up to the CDC recommended number of people with social distancing)

Location-Videoconference, Teleconference if not on camera:

<https://zoom.us/j/91407416608?pwd=NFRuSTVKaVlkY1BZMDcxT0s4T0JKQT09>

ZOOM Meeting ID: 914 0741 6608

Board members' attendance will be:

James Smith, In-person at meeting location
Dr. Leo Presley, In-person at meeting location
Kelly Barnes, via Zoom Videoconference
Lee Maples, via Zoom Videoconference
Christy Prather-Skinner, via Zoom Videoconference

Access to the board agenda and documents can be accessed at the following location:

https://www.isokvirtual.net/apps/pages/index.jsp?uREC_ID=1539251&type=d&pREC_ID=1669_035

If the audio or video connection is disrupted, the meeting will temporarily pause for 15 minutes. After 15 minutes, the meeting will reconvene. If that is not possible, the meeting will end and an announcement about a rescheduled meeting will be posted on the school website.

Meeting called to order at 5:43pm.

I. Roll Call

Board Members: James Smith, President; Dr. Leo Presley, Vice President; Christy Prather-Skinner, Member; Kelly Barnes, Clerk

Absent: Lee Maples, Member

Other: Jennifer Wilkinson, ISOK Head of School; Michelle Scionti, State Director of Shared Services; Chris Pitts, Operations Manager & Minutes Clerk; Bill Hickman, Board Attorney; David Harp, Treasurer, Steve Huff, Public; Karl Safe, ISOK HS Principal; Carrie Smith, ISOK MS Principal; Sheryl Tatum, K12 Senior Director of Academic Policy and Research; Yung Chih Chi, K12 Finance; William Johnston, K12 VP; Brett Robinson, Public; Daniel Craig, OEQA Executive Director; Dr. Rebecca Wilkinson, Statewide Virtual Charter School Board

II. Call to the public

OEQA will oversee ISOK under Daniel Craig, the Executive Director of OEQA. Daniel Craig introduced himself and expressed that he is looking forward to this relationship.

III. Consideration and possible approval of minutes of the May 7, 2020 ISOK Special Board Meeting

Action: Dr. Leo Presley made a motion to approve the minutes of the May 7, 2020 Special Board Meeting as presented. Christy-Prather Skinner seconded the motion. The motion passed unanimously.

IV. Updates

a. **Board President Update**

Discussion: Board President had no updates to share.

b. **Treasurer's Report**

Discussion: David Harp reviewed the budget.

c. **Head of School Update**

i. **Activity Fund Report**

Discussion: Jennifer Wilkinson shared that there were no expenditures in activity fund.

ii. **Purchasing Card Usage**

Discussion: Jennifer Wilkinson shared that there is an out-of-state conference for Middle School in November, pending updates to CDC guidelines.

iii. **School Updates**

Discussion: Carrie Smith discussed an advisory period for students beginning next year every day with students to focus on SEL, team building, and study skills to build and strengthen connections between students and teachers. She is excited to start her first full year as principal in

Karl Safe discussed the CBE bootcamps with 19 students earning 38 credits total to move students toward graduation. The HS team went through RTI professional development, learning to be intentional with the data to provide targeted supports to students. Transfers from OVCA are underway and staffing decisions are being made in preparation for increased enrollment.

Jennifer Wilkinson shared that ISOK had 86 graduates this year. The graduation rate of seniors that began the first day of school was 89%.

d. **Legislative Update**

Discussion: Brett Robinson reviewed the abbreviated legislative session due to COVID-19 and its impact on committee bills and the state budget situation. HB2905 will have a big impact on operations.

V. Business

a. **Consideration and possible action regarding annual approval of Product and Services Agreement with K12**

Discussion: Board agreed to table until future board meeting.

Action: None

b. **Consent Docket**

i. **Discussion and possible action regarding FY 20 purchase orders #212-226**

ii. **Discussion and possible action regarding FY 20 change order 2020-11-34**

iii. **Discussion and possible action regarding FY 21 purchase orders #1-139**

iv. **Discussion and possible action regarding payment of FY 20 K12 invoices, pending availability of funds**

v. **Consideration and possible action regarding approval of FY21 contract with Harp Educational Services for treasurer services**

- vi. **Consideration and possible action regarding annual approval of contract with EAS Consulting for consultation services**
- vii. **Consideration and possible action regarding annual approval of supplemental sublease with OVCA for offices located at 1156 and 1160 S Douglas Blvd, Midwest City, OK 73130**
- viii. **Consideration and possible action regarding annual approval of Pitney Bowes contract for postage meter**
- ix. **Consideration and possible action regarding annual approval of CommCore contract for VoIP phone service and equipment rental**
- x. **Discussion and possible action regarding annual approval of mathematics and science courses taken at Career Tech in 2020-2021**
- xi. **Consideration and possible action regarding annual approval of Sprint contract for student hotspots**
- xii. **Consideration and possible action regarding continuation of the current Zoom contract for SY 20-21**
- xiii. **Consideration and possible action regarding continuation of the contract for Power School SY 20-21**
- xiv. **Consideration and possible annual acknowledgement of K12 employee handbook**
- xv. **Consideration and possible action regarding annual approval of FY 21 Activity Fund subaccounts and fundraisers**
- xvi. **Consideration and possible action regarding the continued appointment of the following individuals to serve on the Local Gifted Advisory Committee for the 2020-2021 school year.**
 - **Gifted Resource Coordinator – Holly Wyers**
 - **Elementary Teacher – Christina McBride**
 - **Middle School Teacher – Theresa Thompson**
 - **High School Teacher – Pamela Dale**
 - **Community Family Advisor – Dawn Waite**
 - **Counselor – Jennifer Preston**
 - **Parent – Lori Cramton**
 - **Parent – Janece Pendergrass**
 - **Community Member – Emily Keleher**
- xvii. **Consideration and possible action regarding annual approval of the TEL library contract**

Action: Dr. Leo Presley made a motion to approve the entire consent docket. Kelly Barnes seconded the motion. The motion passed unanimously.

c. Consideration and possible action regarding the use of the Second Step Curriculum

Action: Dr. Leo Presley made a motion to approve the use of the Second Step Curriculum. Christy Prather-Skinner seconded the motion. The motion passed unanimously.

d. Consideration and possible action regarding approval of the use of 7 mindsets curriculum

Action: Christy Prather-Skinner made a motion to approve the use of 7 Mindsets curriculum. Kelly Barnes seconded the motion. The motion passed unanimously.

e. Discussion and possible action regarding FY 20 liability insurance

Discussion: James Smith agreed to begin shopping for other vendors immediately for the next school year.

Action: Dr. Leo Presley made a motion to approve the FY20 liability insurance. Christy Prather-Skinner seconded. The motion passed unanimously.

- f. Discussion and possible action regarding revision to ISOK Board Policy 3010 Attendance Policy**
Action: Christy Prather-Skinner made a motion to revise ISOK Board Policy 3010 Attendance Policy. Dr. Leo Presley seconded the motion. The motion passed unanimously.
- g. Discussion and possible action regarding revision to ISOK Board Policy 3070 Truancy**
Discussion: James Smith requested that truancy tier movement be tracked and summarized at the end of the year.
Action: Kelly Barnes made a motion to revise ISOK Board Policy 3070 Truancy. Dr. Leo Presley seconded the motion. The motion passed unanimously.
- h. Discussion and possible action regarding revision to ISOK Board Policy 3150 Student Data Access and Use**
Action: Dr. Leo Presley made a motion to revise ISOK Board Policy 3150 Student Data Access and Use. Christy Prather-Skinner seconded the motion. The motion passed unanimously.
- i. Discussion and possible action regarding revision to ISOK Board Policy 3080 Withdrawal Policy**
Discussion: Wording change to “family” discussed as bringing in the student to be more inclusive. Board in agreement with amendment to replace “family” with “Parent/legal guardian or designated family member.”
Action: Dr. Leo Presley made a motion to revise ISOK Board Policy 3080 Withdrawal Policy as amended. Kelly Barnes seconded the motion. The motion passed unanimously.
- j. Discussion and possible action regarding revision to ISOK Board Policy 5000 Computer Equipment/Mobile Broadband Devices**
Action: Dr. Leo Presley made a motion to revise ISOK Board Policy 5000 Computer Equipment/Mobile Broadband Devices. Kelly Barnes seconded the motion. The motion passed unanimously.
- k. Discussion and possible action regarding adoption of new ISOK Board Policy 3240 Dual Enrollment Policy**
Action: Dr. Leo Presley made a motion to revise ISOK Board Policy 3240 Dual Enrollment Policy. Christy Prather-Skinner seconded the motion. The motion passed unanimously.
- l. Consideration and possible action regarding revision to the 20-21 Parent and Student Handbook**
Action: Kelly Barnes made a motion to revise the 20-21 Parent and Student Handbook. Christy Prather-Skinner seconded the motion. The motion passed unanimously.
- m. Discussion and possible action to convene into Executive Session pursuant to 25 O.S. § 307(B), Oklahoma Open Meeting Act, to engage in confidential communications with legal counsel.**
- i. Vote to Convene in Executive Session**
Action: James Smith made a motion to convene in Executive Session. Dr. Leo Presley seconded the motion. The motion passed unanimously.
 - ii. Vote to Acknowledge Return to Open Session**

Action: Kelly Barnes made a motion to return to Open Session. Dr. Leo Presley seconded the motion. The motion passed unanimously.

iii. Reading of Executive Session minute

Discussion: James Smith reported that no actions were taken and no votes were made.

iv. Discussion and possible action regarding the matters discussed in Executive Session

Discussion: None

Action: None

VI. Adjourn

Action: Christy Prather-Skinner made a motion to adjourn the meeting at 7:59pm. Kelly Barnes seconded the motion. The motion passed unanimously.