

**Insight School of Oklahoma Board Meeting
November 8, 2018 5:30 pm**

**Location: Insight School of Oklahoma
1156 S Douglas Blvd
Midwest City, OK 73130**

I. Roll Call

Board Members: Veronica McGowan, Vice-President; James Smith, President; Dr. Leo Presley, Treasurer; Lee Maples, Member

Absent: Mary Raetz, Member

Other: Sheryl Tatum, ISOK Head of School; David Harp, Treasurer; Courtney Love, ISOK Operations Manager; Tina Littell, Deputy VP of K12 Central Region; Jennifer Prince, Regional Operations Manager of K12 Central Region; Audra Plummer, ISOK Deputy of School; Yungchi Chi, Finance Manager of K12 Central Region; Bill Hickman, Board Attorney; Banjjani Judge, AZ Academic Admin; Jay Jenkins, External Auditor

Meeting called to order at 5:45 pm

II. Call to the public

None

III. Consideration and possible approval of minutes from the September 13, 2018 Insight School of Oklahoma Board Meeting

Action: Veronica McGowan made a motion to approve the minutes as presented. Leo Presley seconded the motion. The motion passed unanimously.

IV. Training/Updates

a. Board President Update

None

b. Treasurer Update

David Harp presented the treasurer's update.

c. Head of School

i. Activity Fund Report

Sheryl Tatum shared the revenue expenditure summary and details. There are two activity funds; one for hospitality and one for outings and events.

ISOK enrollment is open for 7th and 8th graders right now and will continue to have rolling enrollment until the end of February.

Sheryl Tatum shared that K12 is connecting students with a platform called Tallo, which allows students the opportunity to connect with colleges and build resumes.

V. Business

a. Discussion and possible action regarding the resignation of Mary Raetz, ISOK board member

Action: Veronica McGowan made the motion to accept the resignation of Mary Raetz, ISOK Board Member. Dr. Leo Presley seconded the motion. The motion

passed unanimously.

b. Discussion and possible action regarding the election of Lee Maples to the Insight School Board of Directors to complete the term ending June 2019.

Discussion: Lee Maples shared a little bit about himself. He worked as a mechanic in the Air Force and then in the anti-terrorism department. He was stationed in Japan for 14 of his 16.5 years in the military. His daughter attended Dept of Defense schools through the fifth grade. He had the opportunity to volunteer with them and helped start the Sure Start program, which was a pre-k program. When they returned to the United States and his daughter went to brick and mortar schools she struggled with that change. He found OVCA and it was a good fit for her, but the block schedule at ISOK was an even better fit for his daughter. They love the outings that are offered and feel they are very relevant. He is very pleased with the education his daughter is receiving through Insight School of Oklahoma.

Action: Veronica McGowan made a motion to elect Lee Maples to the ISOK school board. Dr. Leo Presley seconded the motion. The motion passed unanimously.

c. External Auditor's Presentation on FY 2017-2018 Annual Financial Audit

Discussion: Jay Jenkins shared the financial audit report for the Insight School of Oklahoma. Page 4-5 is the lead report for the independent auditor's report. Page 5 states that the general fixed asset is not included. With a policy and a fixed asset of zero, that statement regarding general fixed assets will not be included. This is a change that the school could make for next year's audit. Page 23-24 is a report on Internal Controls and laws and regulations. Page 25 states again that there were no findings. Page 26 states that there were no prior year findings.

d. Discussion and possible action regarding FY 2017-2018 Annual Financial Audit

Action: Dr. Leo Presley made a motion to approve the FY 2017-2018 Annual Financial Audit. Veronica McGowan seconded the motion. The motion passed unanimously.

e. Consent Docket:

- i. **Discussion and possible action regarding FY 19 Purchase Orders # 125-139**
- ii. **Discussion and possible action regarding Change Order 2018-11-19**
- iii. **Discussion and possible action regarding payment of K12 FY19 invoices, pending availability of funds**

Action: Veronica McGowan made a motion to approve the Consent Docket as presented. Dr. Leo Presley seconded the motion. The motion passed unanimously.

f. Discussion and possible action regarding annual approval of mathematics and science courses taken at Career Tech

Discussion: ISOK students are eligible to attend courses at Career Techs, but ISOK is the one granting credit for the courses. The list presented today is the same as the list from last year. This list aligns with the courses that qualify for

Oklahoma's Promise.

Action: Dr. Leo Presley made a motion to approve the proposed list of mathematics and science courses taken at Career Tech. Veronica McGowan seconded the motion. The motion passed unanimously.

g. Discussion and possible action regarding 2019 board meeting dates, time and location

Discussion: Veronica McGowan likes the idea of having Yungchi Chi present the proposed budget virtually to a few members at a time instead of having a meeting.

Action: Veronica McGowan made a motion to accept the dates as presented. Dr. Leo Presley seconded the motion. The motion passed unanimously.

h. Discussion and possible action regarding ISOK Board Policy 3170: Medical Marijuana

Discussion: The proposed policy aligns with Federal guidelines. Veronica McGowan recommended that we strike the phrase "during school" from the first paragraph.

Action: Dr. Leo Presley made a motion to approve ISOK Board Policy 3170 regarding Medical Marijuana with the revision to strike the phrases "during school, before school, and after school" from the proposed verbiage. Veronica McGowan seconded the motion. The motion passed unanimously.

i. Discussion and possible action regarding creation of ISOK Board subcommittees

Discussion: tabled

Action: Veronica McGowan made a motion to table the discussion. Dr. Leo Presley seconded the motion. The motion passed unanimously.

j. Discussion regarding school committees delivering reports to board

Discussion: tabled

Action: Veronica McGowan made a motion to table the discussion. Dr. Leo Presley seconded the motion. The motion passed unanimously.

VI. New Business

None

VII. Adjourn

Action: Veronica McGowan made a motion to adjourn the meeting at 7:07 pm. Dr. Lee Presley seconded the motion. The motion passed unanimously.

The Board may take any item on this agenda out of order. The Board may discuss and/or vote to approve, disapprove, or take other action on any item listed on this agenda.