

**Board Meeting (Tuesday, March 28, 2023)**

*Generated by Sarah Birdsall on Tuesday, April 4, 2023*

**Members present**

Lowell L Thomas, Michael Adler, Alice Solomon, Katie McGeehan, Edward Knittel,

**Meeting called to order at 7:01 PM**

1. Preliminary

Procedural: A. Call to Order

Procedural: B. Roll Call

Chris Rossi joined the meeting after roll call. Note Chris voted "Aye" During all motions.

Information: C. Mission and Vision

2. Communications

Procedural: A. Executive Sessions

Procedural: B. General Public Comment

Action, Minutes: C. Approval of the February 2023 Board Minutes

Motion to approve the February Board Minutes

Motion by Katie McGeehan, second by Edward Knittel.

Final Resolution: Motion Carries

Aye: Lowell L Thomas, Michael Adler, Alice Solomon, Katie McGeehan, Edward Knittel, Tamara Campbell

3. Reporting

Discussion: A. Board President Report

Staff Recognition

Discussion: B. CEO Report

Committee Meeting Reviews

Comprehensive Support and Improvement (CSI) updates

CTIO Job Description Memo

Discussion: C. Manager of Communications Report

Highlight of Upcoming Events

Discussion: D. COO/CFO Report

February Financials

EE list

Protection of Pupil Rights Amendment (PPRA) Policy

Parent and Family Engagement Policy

4. Action Items

Action: A. February Financials

Motion to approve the February Financial Report and Disbursements

Motion by Edward Knittel, second by Michael Adler.

Final Resolution: Motion Carries

Aye: Lowell L Thomas, Michael Adler, Alice Solomon, Katie McGeehan, Edward Knittel

Not Present at Vote: Tamara Campbell

Action: B. Policies Update  
Motion to approve the PPRA and Parent and Family Engagement Policies

Motion by Katie McGeehan, second by Edward Knittel.  
Final Resolution: Motion Carries  
Aye: Lowell L Thomas, Michael Adler, Alice Solomon, Katie McGeehan, Edward Knittel  
Not Present at Vote: Tamara Campbell

Action: C. CTIO Job Description  
Motion to approve the CTIO job description

Motion by Edward Knittel, second by Katie McGeehan.  
Final Resolution: Motion Carries  
Aye: Lowell L Thomas, Michael Adler, Alice Solomon, Katie McGeehan, Edward Knittel  
Not Present at Vote: Tamara Campbell

Action: D. 3/24/23 Employee Roster  
Motion to approve the 3/24/23 Employee Roster.

Motion by Edward Knittel, second by Lowell L Thomas.  
Final Resolution: Motion Carries  
Aye: Lowell L Thomas, Michael Adler, Alice Solomon, Katie McGeehan, Edward Knittel  
Not Present at Vote: Tamara Campbell

## 5. Announcements

Information: A. Next Board Meeting - April 25th, 2023 at 7:00pm

## 6. Adjournment





Procedural: A. Meeting Adjournment



<b>Title</b>	March 2023 Board Meeting Minutes
<b>File name</b>	March 2023 Board Meeting Minutes.pdf
<b>Document ID</b>	219abdfce41d611f1539cc3021e87ea78f5a9655
<b>Audit trail date format</b>	MM / DD / YYYY
<b>Status</b>	● Signed

---

## Document History

 SENT	<b>04 / 04 / 2023</b> 19:43:21 UTC	Sent for signature to Ed Knittel (eknittel@ispacyber.net) from sbirdsall@insightpa.org IP: 162.196.188.189
 VIEWED	<b>04 / 04 / 2023</b> 22:34:50 UTC	Viewed by Ed Knittel (eknittel@ispacyber.net) IP: 73.52.83.83
 SIGNED	<b>04 / 04 / 2023</b> 22:35:57 UTC	Signed by Ed Knittel (eknittel@ispacyber.net) IP: 73.52.83.83
 COMPLETED	<b>04 / 04 / 2023</b> 22:35:57 UTC	The document has been completed.