



1965 S. Eagle Road, Suite 150  
 Meridian, ID 83642  
 ph: 208.917.2420  
 fx: 208.917.2416

[ITCA.K12.com](http://ITCA.K12.com)

## Agenda

### Board Meeting Minutes

Tuesday, August 15<sup>th</sup>, 2023 @ 5:30 PM Mountain

Via conference call (253) 215-8782 Meeting ID: 831 9429 2126

Meeting Room Link - <https://us02web.zoom.us/j/83194292126>

*The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.*

<b>Present: X (Voting Members in Bold)</b>				
<b>Kerry Wysocki, Chairman</b>	<b>X</b>	Monti Pittman – ED	<b>X</b>	Other guests:
<b>Jim Moore, Vice-Chair</b>	<b>X</b>	Rachelle Marez – Ops Mgr.	<b>X</b>	
<b>Kevin Cleveland, Secretary</b>		Jennifer Edwards – Registrar		Kellen MacDonald X
<b>Andy Snarr, Treasurer</b>	<b>X</b>	Ani Babayan – Finance		
<b>Tami Beach, Director</b>		Amanda Judd – Special Education	<b>X</b>	
		Chris Yorgason – Legal Counsel	<b>X</b>	
		Sheila Shiebler – Portfolio VP	<b>X</b>	
<b>Vision:</b> To create a virtual career-technical education charter school which will provide an appropriately sequenced curriculum that will equip the student with the foundational academic and technical skills to enable them to pursue post-secondary education, achieve occupational certifications, or enter directly into the work force.				
<b>RSVP: Monti at 208-917-2420 x1001 or <a href="mailto:mpittman@k12.com">mpittman@k12.com</a> to confirm attendance</b>				
<b>Business of the Board</b>				
	<b>Agenda Item</b>	<b>Presenter</b>	<b>Presentation</b>	<b>Issues/Planned Action</b>
	Convene Meeting	Kerry Wysocki	Action	➤ Motion to Call to Order
<i>Minutes:</i>	The meeting was called to order at 5:31 PM			
	Approve Minutes	Board	Action	➤ Motion to approve the July 18 <sup>th</sup> , 2023 meeting minutes
<i>Minutes:</i>	Having had the opportunity to review the Tuesday, July 18th board meeting minutes, a motion was made by Kerry W. and seconded by Andy S. to approve the minutes. Motion passed unanimous consent.			
	Policy Reading	Rachelle Marez	Action	<ul style="list-style-type: none"> <li>➤ Safe Return to In-Person Instruction Plan Review</li> <li>➤ Updated 2023-2024 Course Catalog</li> </ul>
<i>Minutes:</i>	<ul style="list-style-type: none"> <li>➤ The Safe Return to In-Person Instruction Plan Review was presented. A motion was made by Kerry W. and seconded by Andy S. to approve. Motion passed unanimous consent.</li> <li>➤ The Updated 2023-2024 Course Catalog was presented. A motion was made by Kerry W. and seconded by Andy S. to approve. Motion passed unanimous consent.</li> </ul>			
	Consent Agenda	Felicia Boyle	Action	<ul style="list-style-type: none"> <li>➤ Approval of Monthly Invoices</li> <li>➤ Check Register to post online</li> <li>➤ PL Budget Comparison</li> </ul>
<i>Minutes:</i>	The consent agenda was not presented. The consent agenda will be presented for approval at the September board meeting.			
	Financial Update	Ani Babayan Kellen MacDonald	Update Action Action	<ul style="list-style-type: none"> <li>➤ Board Financial Presentation</li> <li>➤ Approve Payment to Stride</li> <li>➤ Remove Felicia and authorize Ani access to DL Evans and other required financial accounts</li> </ul>

<i>Minutes:</i>	<ul style="list-style-type: none"> <li>➤ Kellen M. presented the Board Financial Report. Discussion followed. No formal Board action taken.</li> <li>➤ A motion was made by Andy S. and seconded by Jim M. to approve a \$261,834.00 payment to Stride. Motion passed unanimous consent.</li> <li>➤ A motion was made by Kerry W. and seconded by Andy S. to remove Felicia Boyle access to the ITCA DL Evans bank accounts and to add Ani Babayan. Motion passed unanimous consent.</li> </ul>			
	Enrollment	Rachelle Marez	Update	➤ Review Enrollment Report
<i>Minutes:</i>	Rachelle M. provided the enrollment report. Discussion followed. No formal Board action taken.			
	Academic Update	Monti Pittman	Action Update	<ul style="list-style-type: none"> <li>➤ Work Outside ITCA Requests</li> <li>➤ Teacher PD</li> <li>➤ School start Schedule</li> <li>➤ Stride Career Prep Student Advisory Council</li> <li>➤ Board Summit Reminder</li> <li>➤ K12 Zone</li> <li>➤ Grant Application to purchase medical van</li> </ul>
<i>Minutes:</i>	<p>Monti P. provided an update on the:</p> <ul style="list-style-type: none"> <li>➤ Proposed Work Outside ITCA Requests. A motion was made by Kerry W. and seconded by Jim M. to approve the Work Outside ITCA Work Requests as presented. Motion passed unanimous consent.</li> <li>➤ Fall Teacher PD Summary</li> <li>➤ SY 24 Fall School Start Schedule</li> <li>➤ ITCA student selected to the Stride Career Prep Student Advisory Council</li> <li>➤ Upcoming Stride Board Summit</li> <li>➤ K12 Zone Implementation</li> <li>➤ Proposed grant application for the school to acquire a van for a mobile medical lab.</li> </ul> <p>Discussion Followed. No formal Board action taken</p>			
	Executive Session	Kerry Wysocki	Action	➤ No Executive Session Scheduled
<i>Minutes:</i>	<b>Pursuant to section 74-206(1)(b)</b> To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student.			
	Motion	Kerry Wysocki	Action	
<i>Minutes:</i>				
	Adjourn	Kerry Wysocki	Action	
<i>Minutes:</i>	Kerry W. made a motion to adjourn. Jim M. seconded. The motion passed unanimous consent. The meeting adjourned at 6:27 PM.			
<b>Next scheduled Board meeting – September 19<sup>th</sup>, 2023</b>				
Dated the _____ day of _____, 2022.				
Board Secretary _____				