



1965 S. Eagle Road, Suite 150
 Meridian, ID 83642
 ph: 208.917.2420
 fx: 208.917.2416

ITCA.K12.com

Agenda

Board Meeting Minutes

Tuesday, July 18th, 2023 @ 12:00 PM Mountain

Via conference call (253) 215-8782 Meeting ID: 831 9429 2126

Meeting Room Link - <https://us02web.zoom.us/j/83194292126>

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

Present: X (Voting Members in Bold)				
Kerry Wysocki, Chairman	X	Monti Pittman – ED	X	Other guests:
Jim Moore, Vice-Chair	X	Rachelle Marez – Ops Mgr.	X	
Kevin Cleveland, Secretary	X	Jennifer Edwards – Registrar		Suzi Budge X
Andrew Snarr, Treasurer	X	Felicia Boyle – Finance	X	Kellen MacDonald X
Tami Beach, Director	X	Amanda Judd – Special Education		Katie Shuler X
		Chris Yorgason – Legal Counsel	X	
		Sheila Shiebler – Portfolio VP	X	
Vision: To create a virtual career-technical education charter school which will provide an appropriately sequenced curriculum that will equip the student with the foundational academic and technical skills to enable them to pursue post-secondary education, achieve occupational certifications, or enter directly into the work force.				
RSVP: Monti at 208-917-2420 x1001 or mpittman@k12.com to confirm attendance				
Business of the Board				
	Agenda Item	Presenter	Presentation	Issues/Planned Action
	Convene Meeting	Kerry Wysocki	Action	➤ Motion to Call to Order
<i>Minutes:</i>	The meeting was called to order at 12:26 PM			
	Lunch	Kerry Wysocki		➤
<i>Minutes:</i>	Board attendees had lunch			
	Approve Minutes	Board	Action	➤ Motion to approve the June 20 th , 2023, meeting minutes
<i>Minutes:</i>	Having had the opportunity to review the Tuesday, June 20th board meeting minutes, a motion was made by Kerry W. and seconded by Andy S. to approve the minutes. Motion passed unanimous consent.			
	Policy Reading	Rachelle Marez	Action	<ul style="list-style-type: none"> ➤ Certified, Classified, and Hourly Handbooks ➤ Student/Parent Handbook ➤ Course Catalog ➤ 905.6 - New Restraint-Seclusion Policy
<i>Minutes:</i>	<ul style="list-style-type: none"> ➤ Certified, Classified, and Hourly Handbook policies were presented. A motion was made by Kerry W. and seconded by Jim M. to approve. Motion passed unanimous consent. ➤ Student/Parent Handbook policies were presented. A motion was made by Kerry W. and seconded by Andy S. to approve. Motion passed unanimous consent. ➤ The Course Catalog was presented. A motion was made by Kerry W. and seconded by Andy S. to approve. Motion passed unanimous consent. ➤ The New Restraint-Seclusion Policy 905.6 was presented. A motion was made by Kerry W. and seconded by Jim M. to approve. Motion passed unanimous consent. 			

	Consent Agenda	Felicia Boyle	Action	<ul style="list-style-type: none"> ➤ Approval of Monthly Invoices ➤ Check Register to post online ➤ PL Budget Comparison
<i>Minutes:</i>	Kerry W. moved to approve the consent agenda. Andy S. seconded. Motion passed unanimous consent.			
	Financial Update	Felicia Boyle Monti Pittman	Update Update Action Action	<ul style="list-style-type: none"> ➤ Board Financial Presentation ➤ Annual Audit Update ➤ Student Accident Insurance Coverage ➤ Increase Tami Credit Card Limit to \$5000
<i>Minutes:</i>	<ul style="list-style-type: none"> ➤ Felicia B. presented the Board Financial Report. Discussion followed. No formal Board action taken. ➤ Felicia B. presented the information on the upcoming ITCA audit. Discussion followed. No formal Board action taken. ➤ Monti P. presented the Student Accident Insurance Coverage proposal. Discussion followed. A motion was made by Kerry W. and seconded by Andy S. to approve the Student Accident Insurance Coverage. Motion passed unanimous consent. ➤ Monti P. proposed to increase Tami's card from \$2,500 to \$5,000 and to reduce Monti's card from \$12,500 to \$10,000. Andy S. moved to adjust the credit card limits as presented. Jim M. seconded. Motion passed unanimous consent. 			
	Legislative	Suzi Budge	Update	<ul style="list-style-type: none"> ➤ Provide an update on legislative session and effects on education (12:30 – 1:30)
<i>Minutes:</i>	Suzi B. provided a legislative update. Discussion followed. No formal Board action taken.			
	Enrollment	Rachelle Marez	Update	<ul style="list-style-type: none"> ➤ Review Enrollment Report
<i>Minutes:</i>	Rachelle M. provided the enrollment report. Discussion followed. No formal Board action taken.			
	Marketing	Roger Welch Katie Shuler	Update	<ul style="list-style-type: none"> ➤ Marketing Update for FY23
<i>Minutes:</i>	Katie S. provided a marketing update. Discussion followed. No formal Board action taken.			
	Stride	Sheila Shiebler	Update	<ul style="list-style-type: none"> ➤ Stride Update
<i>Minutes:</i>	Sheila S. provided a Stride update. Discussion followed. No formal Board action taken.			
	Board Training	Chris Yorgason	Update	<ul style="list-style-type: none"> ➤ Board Responsibilities
<i>Minutes:</i>	Chris Y. provided board training on Board Responsibilities. Discussion followed. No formal Board action taken.			
	Social Media Class Action	Monti Pittman	Action	<ul style="list-style-type: none"> ➤ Does the board want to participate? See motion in Engagement Document if Yes.
<i>Minutes:</i>	Monti P. provided Social Media Class Action update. Discussion followed with no board members supporting that mass action lawsuit. The item died for lack of a motion.			
	Academic Update	Monti Pittman	Update	<ul style="list-style-type: none"> ➤ Academic and CTE Goal Performance ➤ When teachers return to contract ➤ Teacher Fall Professional Development ➤ School Starts
<i>Minutes:</i>	<p>Monti P. provided an update on the:</p> <ul style="list-style-type: none"> ➤ Academic and CTE Goal Performance for the previous school year ➤ Teachers return to contract dates ➤ Teacher fall Professional Development schedule, and invited board members to attend ➤ SY24 School Start dates <p>Discussion Followed. No formal Board action taken</p>			

	Annual Meeting Items	Kerry Wysocki	Action	<ul style="list-style-type: none"> ➤ Approve Term Extensions (No extensions to approve this year) ➤ Oaths of Office ➤ Code of Ethics ➤ Election of Offices <ul style="list-style-type: none"> ➤ Chair ➤ Vice-Chair ➤ Treasurer ➤ Secretary ➤ Appointments <ul style="list-style-type: none"> ➤ Board Clerk ➤ Public Records Officer ➤ Title 9 Officer ➤ Disposal Agent ➤ Designate Day, Time, and Place for Regular Monthly Board Meetings ➤ Re-Authorize ITCA credit card holder and amount ➤ Designation of newspapers for legal publications ➤ Selection of Depository for LEA Funds ➤ Approval of Capitalization Amount
<i>Minutes:</i>	<ul style="list-style-type: none"> ➤ The Oath of Office and the Code of Ethics were discussed. ➤ The Election of Officers was conducted: <ul style="list-style-type: none"> ➤ A motion was made by Kerry W. and seconded by Jim M. for current office holders to maintain their current positions: <ul style="list-style-type: none"> ○ Chair – Kerry W. ○ Vice-Chair – Jim M. ○ Treasurer – Andy S. ○ Secretary – Kevin C. <li style="padding-left: 40px;">Motion passed unanimous consent. ➤ A motion was made by Kerry W. and seconded by Kevin C. to approve the Executive Director as the Board Clerk, the Public Records Officer, the Title IX officer, and the Disposal Agent. Motion passed unanimous consent. ➤ A motion was made by Jim M. and seconded by Kerry W. to continue having the monthly Board meetings on the 3rd Tuesday of the month at 5:30 PM at the ITCA offices. Motion passed unanimous consent. ➤ A motion was made by Kerry W. and seconded by Jim M. to re-authorize the Operations Manager and Executive Director as ITCA credit card holders with cards in the amount of \$10,000.00 each, and the CTE coordinator as an ITCA credit card holder with a card in the amount of \$5,000.00. Motion passed unanimous consent. ➤ A motion was made by Kerry W. and seconded by Jim M. to approve the Coeur d'Alene Press, the Idaho Statesman, and the Idaho Falls Post Register as the designated newspapers for legal publications. Motion passed unanimous consent. ➤ A motion was made by Jim M. and seconded by Kerry W. to approve D.L. Evans as the Depository for LEA Funds. Motion passed unanimous consent. ➤ A motion was made by Kerry W. and seconded by Andy S. to approve \$1500.00 as the Capitalization Amount. Motion passed unanimous consent. 			
	Executive Session			➤
<i>Minutes:</i>	Pursuant to section 74-206(1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student.			
	Motion	Kerry Wysocki	Action	
<i>Minutes:</i>				

	Adjourn	Kerry Wysocki	Action	
<i>Minutes:</i>	Kerry W. made a motion to adjourn. Jim M. seconded. The motion passed unanimous consent. The meeting adjourned at 4:36 PM.			
Next scheduled Board meeting – August 15th, 2023				
Dated the _____ day of _____, 2023.				
Board Secretary _____				