

OKLAHOMA VIRTUAL CHARTER ACADEMY Board Meeting

February 21, 2019 6:30 pm

Location: Oklahoma Virtual Charter Academy Board Meeting Room
1160 S Douglas Blvd
Midwest City, OK 73130

Meeting called to order at 6:31 pm.

I. Roll Call

Present: Board Members: Terry Hopper, Carla Maloy, Dr. Frank Nelson, Bryoney Blakley, David McNeese

Absent: None

Other: Sheryl Tatum, ISOK Head of School; David Harp, Treasurer; Courtney Love, OVCA Operations Manager; Ryan McDonald, OVCA Assistant Operations Manager; Brett Robinson,

II. Call to the public

III. Consideration and possible approval of minutes of November 8, 2018 OVCA Board regular meeting

Discussion:

Action: Bryoney Blakley made a motion to approve the minutes as presented. Carla Maloy seconded the motion. The motion passed unanimously.

IV. Updates

a. Board President Update

Discussion: None

b. Treasurer's Report

Discussion: David Harp, OVCA Board Treasurer, shared the budget update.

c. Head of School Update

i. Activity Fund Report

Discussion: OVCA has approximately \$4,000 in the Activity Fund between all of the subaccounts. There were a few deposits due to a fundraiser and prom ticket sales and a few withdrawals made for Holiday of Hope and for the deposit on the facility for prom.

ii. School Update

Discussion: Sheryl Tatum shared the Annual Report from the Statewide Virtual Charter School Board. The Statewide Virtual Charter School Board will publish a report annually and future reports will contain the Performance Framework, which is how the Statewide Virtual Charter School Board evaluates the school. She also shared a booklet provided by the Statewide Virtual Charter School Board called "*Governing for Greatness*" that addresses the governing role of the board in a very concise way.

d. Legislative Update

Discussion: Brett Robinson, the lobbyist for K12 in Oklahoma, attended the OVCA Board Meeting to give a Legislative update. He explained that they just finished their second week of a four- week committee process. He reviewed several bills that may progress through the process.

V. Business

- a. Discussion and possible action regarding the election of David McNeese to the Oklahoma Virtual Charter Academy Board of Directors to complete the one-year term ending June 2019.**
- Discussion:** Mr. Hopper shared a bio for David McNeese. Mr. McNeese is a highly recognized photographer. He also volunteers his services for many non-profit organizations.
- Action:** Carla Maloy made a motion to elect David McNeese to the OVCA Board of Directors to complete the one-year term ending in June of 2019. Bryoney Blakley seconded the motion. The motion passed unanimously.
- b. Consent Docket**
- i. Discussion and possible action regarding FY 2019 purchase orders # 287 - 313**
 - ii. Discussion and possible action regarding change order 2019-11-18**
 - iii. Discussion and possible action regarding change order 2019-11-23**
 - iv. Discussion and possible action regarding change order 2019-11-140**
 - v. Discussion and possible action regarding change order 2019-11-277**
 - vi. Discussion and possible action regarding change order 2019-11-291**
 - vii. Discussion and possible action regarding payment of FY 19 K12 invoices, pending availability of funds**
- Action:** Dr Frank Nelson made a motion to approve the Consent Docket. Bryoney Blakley seconded the motion. The motion passed unanimously.
- c. Consideration and possible action regarding the selection of Jenkins & Kemper, CPAs, P.C. for the FY 19 school financial audit**
- Discussion:** Jenkins & Kemper has been the school's financial auditor for the past six years.
- Action:** Dr. Frank Nelson made a motion to select Jenkins & Kemper for the FY 19 school financial audit. Carla Maloy seconded the motion. The motion passed unanimously.
- d. Consideration and possible action regarding the FY 19 Supplemental Appropriations**
- Action:** Bryoney Blakley made a motion to approve the FY 19 Supplemental Appropriations. David McNeese seconded the motion. The motion passed unanimously.
- e. Consideration and possible action regarding the revision to FY 19 budget**
- Action:** Carla Maloy made a motion to approve the revision to the FY 19 budget. Dr. Frank Nelson seconded the motion. The motion passed unanimously.
- f. Consideration and possible action regarding removing Sondra Callaway and adding Trudy Neeley as OVCA Encumbrance Clerk, OVCA Activity Fund Custodian and OVCA Alternate Minutes Clerk.**
- Action:** Bryoney Blakley made a motion to remove Sondra Callaway and add Trudy Neeley as OVCA Encumbrance Clerk, OVCA Activity Fund Custodian, and OVCA Alternate Minutes Clerk. David McNeese seconded the motion. The motion passed unanimously.
- g. Consideration and possible action regarding school calendar for school year 2019-2020**

Discussion: Bryoney Blakley mentioned that she thinks students would like a day off in early May. There was discussion of approving the 2019-2020 Calendar with the plan to seek input from families about having an additional day off in May for the 2020-2021 school year Academic Calendar.

Action: Bryoney Blakley made a motion to approve the 2019-2020 Calendar with the plan to seek input from families about having an additional day off in May for the 2020-2021 school year. Carla Maloy seconded the motion. The motion passed unanimously.

h. Consideration and possible action regarding updating school mission and vision

Discussion: Sheryl Tatum recommended revisiting the school's mission and vision since it has

Action: David McNeese made a motion to begin the process of updating OVCA's mission and vision with input from OVCA staff. Bryoney Blakley seconded the motion. The motion passed unanimously.

i. New Business

Discussion: Courtney Love has accepted a position on the K12 National Operations team. This will be her last time to attend the OVCA Board Meeting as the Minutes Clerk.

j. Adjourn

Action: Dr. Frank Nelson made a motion to adjourn the meeting at 7:30 pm. Carla Maloy seconded the motion. The motion passed unanimously.

The Board may take any item on this agenda out of order. The Board may discuss and/or vote to approve, disapprove, or take other action on any item listed on this agenda.