

School LAND Trust/PAC Meeting Running Notes

Add the most recent notes to the top.

4/20/22

Attendees: LuAnn Charles, Amira Shea, Meghan Merideth, Janell Hemsley, Melissa McCleery

LuAnn Motion: To approve using Digital Responsibility next year to address digital citizenship and safety requirements as well as being more transparent about these efforts to learning coaches

Janell seconded.

School LAND Trust Chair- Jodi Hatfield

- School LAND Trust Community Council
 - Meghan Merideth- Teacher and Student Success Plan
 - Meghan Motion: To keep the 2022-2023 School Land Trust goals, measurements, and allocations the same.
 - Janell seconded.
 - [School Safety and Digital Citizenship](#)

[Timelines and Due Dates](#)

May 15

To receive funding before the school year begins, upcoming year plans must be completed, approved by the local board or charter authorizer, and submitted to the School Children's Trust section at the Utah State Board of Education (USBE) through the reporting website no later than May 15. Your local LEA or charter authorizer will set a due date for school councils to have completed and approved the upcoming year plan and submitted it on the School LAND Trust reporting website.

PAC President- Amira Shea

- PAC
 - Graduation Info - Thursday 26th May 2022, 4 PM @ the Jordan Performing Arts Center; 166 expected graduates. Senate President Stewart Adams will be the keynote speaker.
 - Learning Coach Training- (formerly LCU)
 - Discussed tips for LCs including devices, distraction-free environment, LC participation, student attendance, and LC training.
 - Current training are great
 - LCT Suggestions:
 - Understand needed equipment - computer, not phone, headphones, webcam- **Packet**
 - Workspace without distractions **K12 has video- Packet**
 - Expectations the LC completes the training **Packet**
 - Expectations- LC Monitors (train on how), Student participates in class **Packet**

- How to access programs- which browsers to use **Packet**
- Class attendance is not optional **Attendance / packet**
- First Week schedule and have a backup plan
- Learning Coach Training
 - Teacher Appreciation - May 2nd
 - Testing in NWEA- need more guidance
 - Gift cards cannot be used because they are taxable, and some teachers are in different states. PAC can ask for donations, but the timeline is compressed.
 - Janelle Motion: Move teacher 2022-2023 teacher appreciation planning to meet agenda for January 2023.
 - Amira Seconded

Next meeting: May 18, 2022

2/22/22

LCU discussion: Looking at data- Phase 2 - the most important info was only 22% completion. Ideas to adjust:

Change the name from LCU to Student Support Training- Fun and Quick

Some parents may feel scared of the word university. Parents may not have time to do a lot of training. Make it quick and easy to access.

Direct returning parents to where to find resources and information and let them know in a PDF any changes coming.

Taylor Spencer

Share Strong Start Welcome Packet

Introduce Returning Student Packet

Feedback: Fabulous job, looks professional, **Add which courses which do not have a live class.** What Elementary day looks like. **Day in the life- well before the first day of school to prepare LCs for the first day of school and Special programs**

1/19/22

In Attendance: LuAnn Charles, Jodi Hatfield, Janell Hemsley, Taylor Spencer, Melody Burum, Amira Shea, Tamara Schmidt, Melissa McCleery, Rachel Moffat, Sarah M.

School LAND Trust

LuAnn Charles

School Land Trust Plans Located here: <https://utvak12.com/wo-we-are/trust-land-council.html>

School Goals:

1. Improve end-of-year standardized testing scores
2. Improve graduation rates
 - Please look over the plans in preparation for talks in February
 - Teacher Baseline Salary increase is a possibility; up for consideration

Motion: Luann (Janell) -Proposed to have baseline data, possibly sent out in advance for consideration. Baseline data would allow individuals to assess where the school is currently in relation to goals and moving towards them.

Seconded: Amira

Jodi Hatfield

Digital and School Safety

Digital Safety - The subcommittee proposed and wants to include Student Body Officers

School Safety - Student Body Officers raised the need for increased mental health awareness; proposing a week in February for school and class activities

- Resource links for students will be sent out

Digital Safety -

Motion: Jodi - Reach out to teachers and Ops about the current digital safety plan, review and assess if necessary. The timeline is by next meeting 23 February 2022

Seconded: Janell

Motion: Jodi - Determine the responsible agent and POC for each priority

Seconded: Amira

PAC

Conducting: Amira Shea

Laura Davis - Unable to Attend, LuAnn presenting

Testing Information & Collaboration

Testing Information is located on the UTVA website:

<https://utahvirtualacademy.org/utva-assessment-home/>

- Looking for feedback on website content.

LuAnn Charles

UTVA Communication Survey Collaboration - Results of school-to-parent communication survey. Will send out the results and continue the conversation in February

PAC help needed: free coupons used as Lynx Attendance prizes

Taylor, strong start coordinator: Looking for input on ways to increase completion of Learning Coach University (LCU). Proposals include incentives like a t-shirt or extra credit choice for completion. An additional option would be to include LCU in the enrollment process.

12/15/21

Agenda

https://docs.google.com/presentation/d/14KIER_RmLsGEIWTvUYcKxqIAcXaUMa-ZlqTHXjTZDYU/present?slide=id.g107a2967426_0_16

School LAND Trust:

Welcome- Jodi Hatfield

School Community Council will read and review documents found on the [USBE website](#)

January- Meghan Merideth will facilitate document review collaboration.

PAC Meeting:

- Melody Burum and LuAnn Charles gave an update to the Holiday Help events.
 - \$50 Amazon wish lists sent to MKV students (homeless) and economically disadvantaged families. Amazon items are sent directly to homes. Funding for this program came out of the PAC account- money provided by a donation.
 - 100 Blessing Bags were delivered to the office on Saturday, Dec 11th. These will be handed out to our MKV and economically disadvantaged families.

- Angel Tree Event: the office received around 20 game donations. The PAC account purchased additional games (\$500) so each family receiving a blessing bag also received a wrapped present.
- School Communication Collaboration
 - Cami Wilde: What type of communication is preferred?
 - Majority in the meeting like the school newsletters. One liked the detailed bulleted emails better. Suggested to provide both- link to newsletter in bulleted email. Student participants suggested teachers remind students to read the newsletter in HR class.
 - A communication [survey](#) will be sent to all LCs
- Title 1 Feedback: LuAnn Charles
 - Title 1 audit is March 17th. LuAnn asked PAC to provide feedback to Parent Compact and Parent and Family Engagement documents via this [survey](#)

11/3/2021 PAC Notes (PAC meeting moved up to ensure time for holiday planning. Land Trust Meeting will still occur on November 17th, 2021)

In Attendance: LuAnn Charles, Amira Shea, Melody Burum, Jodi Hatfield, Tamara Schmidt, Melissa McCleery

PAC President: Amira Shea

Agenda:

- UTVA/Murray Children's Pantry Food Drive finalize plans- [information posters](#)
 - [Amira will check on the finish time. LuAnn will create a google form for volunteer registration and reach out to a known individual for student leadership.](#)
- [UTVA Family Holiday Help](#)- School Social Workers- Melody Burum and Kiera Gardner
 - Review plan and collaborate
 - Homeless families- Amazon wish list - [\\$50 of items for the children](#)
 - Blessing Bag day- 100 bags donated to UTVA
 - Board game donations
 - [Games can be mailed directly to the UTVA office address. \(Address 4500 South 310 East Suite 620, Murray UT, 84123\)](#)
 - Distribution of bags and games - [Proposed 2 days: one for wrapping, one for distribution to protect confidentiality.](#)
 - [Just need dates and times - Sometime after 1st week of December, possibly due by the 10th and wrapping on the 13th. After the end of classes so student volunteers can make it. 3-4:30pm.](#)
 - [Proposed Blessing Bag and wrapped game pickup by Thursday the 16th, 10-12, then 3:30-5:30](#)
 - [LuAnn will add info to the newsletter and direct email.](#)

Housekeeping Items

- Who will be in charge of storing the games at the UTVA office? [LuAnn & Tammy Keyser \(office manager\)](#)
- Date/Time PAC and SBOs need to be at the UTVA office to start wrapping and setting up - [wrapping on the 13th. After the end of classes so student volunteers can make it. 3-4:30pm.](#)
- Date/Time the “Blessing Bag Event” will occur at the office - [Proposed Blessing Bag and wrapped game pickup by Thursday the 16th, 10-12, then 3:30-5:30](#)
- Who will come to help? - [Families, staff, and student volunteers](#)
Who’s creating? (FYI: The Student Body Officers would LOVE to create online flyers) - [Melody will let them know the details for online flyer creation](#)
- Who’s purchasing the wrapping paper, donuts, and milk? Donation funding- [LuAnn, Jodi](#)
- Who can bring folding tables for the donuts, milk, blessing bags, games, etc. UTVA Office supplies - [Office has them](#)
- Who will email the McKinney Vento families, to let them know about the event? [Melody](#)
- Other items? -
 - [Jodi is willing to bring Costco cookies for volunteers during wrapping.](#)
 - [Games expanded to include sensory toys/puzzles/children’s games](#)

10/20/21 School LAND Trust and PAC Notes:

Reviewed School LAND Trust Q&A on USBE site.

Jodi Hatfield agreed to be the Chair.

Next month Janelle Hemsley suggested SLT go over:

- Data for Teacher and Student Success
- Along with School Safety and Digital Citizenship Reports

PAC- Food Drive- reviewed date and times and posters. Determined this event needs more publicizing. Mentor homeroom and mentor meeting. Newsletters and flyer school app.

Meeting adjourned.

09/22/21 PAC Meeting Notes

In Attendance: LuAnn Charles (385) 212-4613, Melissa McCleery (801) 573-4636, Tamara Schmidt (385) 267-2365, Amira Shea (808) 351-8996, Melody Burum, Michelle Orton, Student Leaders

Melody Burum

Introduced G9-12 Student Leaders in attendance. They shared names and elected positions.

Michelle Orton

Introduced a comprehensive guidance program. Possibly the first online school in Utah to implement one. Will meet 4x per year. Advisory board is open to all including parents and students.

LuAnn Charles

School LAND Trust Committee announcements. Committee numbers should include 2 members more than the number of staff members.

The chair, co-chair, and other volunteers are needed. Elections will be held if more than one person wants a specific spot.

This committee deals with school improvements, there is funding available, aims to increase parental involvement, and allows for feedback. (See PowerPoint for details).

Meetings will be held every 3rd Weds, concurrent with PAC meetings.

Amira Shea/LuAnn Charles UTVA Food Drive

UTVA Dropoff date set for 17 November, 3:30 pm at Murray Children's Pantry

Drive through with student volunteers to unload trunks. ****Regional Collection Plan no longer viable****

Volunteers should arrive at 3 PM for orientation/preparation

Student Leaders will produce posters and announcements for donations and volunteers - already created google docs collaboration page

Out-of-area donations will be available via the pantry website, which will be shared in announcements and advertisements.

Will also advertise that donations are also accepted on Tuesdays and 3rd Saturdays of every month.

Opportunity for National Honor Society students to donate time outside of UTVA food drive, K-5 ambassadors, Jr. High as well.

08/25/21 PAC Meeting Notes

In Attendance: LuAnn Charles (385) 212-4613, Melissa McCleery (801) 573-4636, Tamara Schmidt (385) 267-2365, Amira Shea (808) 351-8996

LuAnn Charles Update:

- Due to rising COVID cases and for the health and safety of our students, families, and faculty, the decision has been made to cancel/postpone in-person Back to School night. Vendors have been paid and are willing to credit that money toward future events. Perhaps in the Spring?
- Ideas welcome for Murray Food Pantry donations. Lehi school is willing to donate to a partner pantry. How can we maximize our school's contribution through donations and/or service to the food bank?

Group Suggestions:

- Invite students to contribute to the off-loading of large-load donations on-site at the food bank, specifically the pallets that Lehi is willing to contribute.
- Designate local/regional donation drop-off sites with families willing to host, receive and deliver donations for the region. Families will choose what day, time, and location will work for them. Families will then be responsible for transporting and delivering all collected donations. Drop-offs can be contactless/socially distanced for safety.
- Consider incentivizing class or grade-level donations.

Action Items:

LuAnn

- Timeline to be determined, aiming for the week(s) before Thanksgiving, as that is a time of great need for food bank clients.
- Send out a teaser in the September newsletter
- Contact Lehi's partner to discuss specifics once those are determined (date, time, involvement, expectations, etc.)
- Increase messaging about events through October and November

Amira

- Contact Murray Food Pantry to ask about available dates and times for the proposed donation event. The ideal outcome would be a block of time designated just for the school/family

regional receivers/donation hosts to make delivery, and for students to volunteer if that is scheduled.

Future Concerns:

Planning for holiday giving/donation event to begin after Food Pantry event sorted.

7/20/21 PAC Meeting Notes

Attendees: LuAnn Charles, Melissa McCleery, Jodi Hatfield

Caryn Haluska report:

I contacted Parks and Recreation for St. George, and have not gotten any response back as far as a location that we could use for the event. I don't know at this point, whether we will even be able to get a park location. It's my (unofficial) understanding that they are shying away from allowing large groups of people still, even though everything is open. I put out feelers for the all abilities park, thinking that it would be the most accessible for everyone involved. I also tried for other park locations. There has been no response to date.

I did, however, obtain a sponsorship of sorts for refreshments for the event from Dean Foods. This is the manufacturing plant that produces ice cream for places like Baskin-Robbins, Smith's, blue bunny, etc. It's my understanding that they will be as allergy friendly as possible (provide nut free options as well as standard favorite flavors). If you could provide information for an email address I could give to their donations person for nonprofit/tax write off receipt that would be great. They have pledged to donate four 3 gallon containers of ice cream which will serve 80 scoops per container. This makes our budget needs much MUCH smaller as then we would only need cones or cups and spoons. Do we have access to how many students are in the region yet?

At this point, I was thinking instead of movie in the park we could do an ice cream social as the fees associated with movie in the park are astronomical. Licensing runs approximately \$300-\$650 per movie depending on the title, and cannot be played outside where random people could view it. it would have to be played in a closed building owned or rented by the school. I realize that kind of money is prohibitive and so I'm trying to find a different solution for the event.

I have also found some fundraiser options for later in the year:

🌟 Raisecraze has some great ideas

Raisecraze.com

🌟 Swig sponsors fundraisers. 25% of all daily sales will be given to the school, for the date scheduled. Swigsweets.com

LuAnn Charles Report:

Student population data- Coming in August. We are still enrolling students.

Fun Services Carnival- not in operation anymore.

LuAnn - Budget for Regional Back to School

Partner with Childrens Murray Pantry - Launch August 5th, volunteer opportunities, food drive, incorporate into back to school for extra raffle entries

Jodi - Gift Cards, other donations

Next Meeting: 7/20/21

Agenda

Back to School Night planning

- September 9th, 5:00-7:00pm
- \$1000.00
- Introductions from staff
- T-shirts/t-shirt cannon
- Tie-dye t-shirts - Bring your own
- Treasure dig
- Giant bubbles - Caryn has the best recipe
- Teachers Run the Games
- Rent from Fun Services? In Midvale - Jodi
- Cotton Candy
- Snow Cones
- Pop-corn
- Go-Fish
- Corn Hole
- Bouncy House
- <https://www.carnivalsavers.com/pages/best-carnival-games-17-top-games.html>
- High School Teachers help with older kids
- Four in a Row
- Food

Fun Services Phone: (800) 333-2434

South Back to School Night Planning - Caryn Cedar City/St. George

- Movie in the Park
- September 17th, 2021
- Meet at greet at 8:30pm
- Movie Starts at 9:00pm

- Send a survey - Movie Choice
- Projector and Screen
- Popcorn

Regional- general planning:

- **Areas :**
- **Southern Utah-Caryn**
- **Price/Moab/Richfield**
- **Vernal**
- **Northern - Jodi & Melissa**

- Movie in the Park
- September 17th, 2021
- Meet at greet at 8:30pm
- Movie Starts at 9:00pm
- Send a survey - Movie Choice
- Projector and Screen
- Popcorn

Regional PAC members introduce- **Video Recording:** Welcome from HOS, Principals, Counselors, Mentors, HR teachers,

Looking Ahead

Economically Disadvantaged Students

College and Career Networking to support students

PAC goals

- **LuAnn**
 - **Pull data on student locations**
 - **Use testing nirvana to find out locations of kids**

Caryn Nagy: Links to help with event planning

<https://blog.teacherspayteachers.com/11-steps-awesome-family-night-event/>

<https://blog.reallygoodstuff.com/how-to-host-a-family-night-event-at-your-school/>

sponsorship

<https://www.schoolfamily.com/sponsorship-opportunities>

Family night ideas

<https://www.pinterest.com/spstevens5/school-family-night-ideas/>

off the top of my head:

donate books for admission.. pick up a different book when you leave

canned/non perishable food drive for movie admission

parent involvement

<https://www.projectappleseed.org/activities>

Link for info and how to get licensing

<https://www.ptotoday.com/pto-today-articles/article/1301-movie-night-its-a-smash-hit>

6/16/21

Name of Attendees and Phone Number

- Jodi Hatfield 801-668-1447 or 801-686-0446
- Melissa McCleery 801-573-4636
- Caryn Nagy 435-531-9417 (text)
- LuAnn Charles 385-212-4613

